



**Pikes Peak Community Development (PPCD) Initiative
College Readiness and Success Program (CRSP)
Colorado College**

Student/Family Ambassador Roles

Emergency

DIAL 911 — for life threatening emergencies

As a security precaution, do not give students your cell phone number. Please contact PPCD/CRSP Program Director, Theo Gregory – 719-338-7068.

Ambassador Roles and Expectations

The student group members and you as the ambassador will be assigned to the same students throughout the 2011-2012 workshop year. This is designed for you to develop a professional mentorship with the students.

Timeline

- 6:15am – Logistics setup (George Guerrero and logistics only)
- 6:30am – Logistics Team, Ambassadors and Organizing Committee Arrive
- 7:15am – Logistics Team, Ambassadors and Organizing Committee Meeting
- 7:30am – Report to assigned location *See George Guerrero (If NO Check-in Logistics assignment - assist the students with Imagination Celebration icebreaker activity)
- 9:15am – 9:40am: Attend and participate in the Keynote Session presented by College in Colorado

Ambassador Guidelines and Instructions

1. Following the Keynote Session, assemble your student learning community by holding your color sign (i.e. 9th Grade Red card) – coordinated by Theo Gregory
2. Introduce yourself and give a brief overview of your background
3. Roll call; check off the names of students that attended last session and write down the names of new students and phone numbers of students in your group on the Student Group/Learning Community Sign-in sheet
4. Actively participate in ALL workshop sessions; Use **Ambassador Discussion Questions** to facilitate discussion with students
5. Juniors/Seniors Ambassadors only: Following the Colorado College class visit, ask your students to complete the **Class Visit Facilitator Questions** and facilitate discussion at the end of the session

Session Evaluations

- After each ½ hour session, please ask the students to complete the white feedback form
- Provide your students with the session name and presenter
- Your students will complete a session evaluation for each session (4 times)
- Following each evaluation, please collect forms from students for safe keeping until after the next session
- Keep evaluations in your folder and return them with your Ambassador Folder to Aubrey McCoy at the end of the session

**RETURN AMBASSADOR FOLDER TO AUBREY MCCOY AT THE COMMAND CENTER PRIOR TO THE
CLOSING SESSION**